

Chaperone Instructions

1. Submit a CCPS volunteer application online. The application and general instructions are on the CCPS web site www.collier.k12.fl.us .
2. Print a copy of your application.
3. Bring your printed application and Drivers License to Kathy Diaz at PRHS for her to sign.
4. Have the front office at PRHS take your photo for your volunteer badge.
5. Fill out a request for a fingerprint appointment through the volunteer information page on the CCPS website or by phone (239) 377-0364
6. Go to the administration building, 5775 Osceola Trail, at the appointed time for fingerprinting.
7. In addition to the steps listed above, you **must** attend the Chaperone Orientation to be held August 23rd at 7 PM in the band room.

For Collier County Sheriff's Dept. Employees:

Please be advised that you will need to complete **all** steps to become a Level 2 chaperone. **This includes a background check and fingerprinting through the administration center.**

For Collier County Public School Employees:

You will still need to complete steps 1 thru 4 and have Kathy Diaz sign your application. **You must notify Kathy Diaz when she signs your application that you are a CCPS employee and she will email the administration center to have your background check and fingerprinting waived. You must have your CCPS ID with you.** You will still need to have PRHS create a volunteer badge for you so you will need to have your picture taken in the front office.